



**Issue date: 27<sup>th</sup> November, 2018**

**Last date of Submission: 4<sup>th</sup> December, 2018, 3:30 pm**

**SEALED QUOTATION NOTICE FOR INTERNATIONAL DOS CONFERENCE**

Sealed quotations are invited from reputed Event Management Companies for organizing International DOS Conference to be held from 24<sup>th</sup> -27<sup>th</sup> January, 2019 at Singapore. Enclosed please find the **tentative itinerary**. Please submit your sealed proposal & final negotiable quotation till **4<sup>th</sup> December, 2018 (Tuesday), 3:30 pm** at following address:

**Dr. (Prof.) Subhash C. Dadeya**  
**Secretary - Delhi Ophthalmological Society**  
Room No. 114 – 1<sup>st</sup> Floor  
OPD Block, Guru Nanak Eye Centre  
Maharaja Ranjit Singh Marg, New Delhi – 110002

For any query, do not hesitate to contact to me.

With regards,

**Dr. (Prof.) Subhash C. Dadeya**  
Secretary, DOS  
Ph : 011-23210810

**International DOS Conference-Singapore**  
**24<sup>th</sup> to 27<sup>th</sup> January, 2019**

**The Quotations are invited from reputed Event Management Companies for International-DOS Conference to be held at Singapore as per details given below.**

<b>1. <u>Air Ticket Delhi to Singapore and Singapore to Delhi</u></b>			
<b>Sr. No.</b>	<b>Airline</b>	<b>Flight Numbers</b>	<b>Suggested Timing</b>
1.	Singapore Airline :	SQ 403 23JAN DEL SIN SQ 406 27JAN SIN DEL	2145 0600 1625 1955
2.	Jet Airways :	9W 020 24JAN DEL SIN 9W 017 27 JAN SIN DEL	0100 0925 1940 2320
3.	Air India :	AI 380 23JAN DEL / SIN AI 383 27JAN SIN / DEL	2300 0700 2300 0220
4.	or Any other airlines		

**Note: the companies may provide separate quotation for air fare and land package.**

2. **Land Package**  
**Hotel Accommodation at Le Meridian or any other Five Star Hotel in Sentosa** for 3 nights and 4 days (24, 25 and 26<sup>th</sup> Jan 2019) (Two packages one for 5 star and one for 4 Star Hotel) for approximately 80 persons, 100 persons, 125 persons and 150 persons.



Rates per room, per night for Single Occupancy, Double Occupancy, Extra beds for Kids, Family Rooms, inclusive of all taxes and fees in Indian Rupees.

- Inclusive of Buffet Breakfast
- Inclusive on Internet Access
- Inclusive of Non Alcoholic Welcome (on request)
- Inclusive of In-room Tea, Coffee and Espresso facility
- Inclusive of Fresh Fruit Basket on arrival (on request)
- Inclusive of Daily Newspaper in English (on request)
- All transfers

### **Proposed daily itinerary :**

#### **Day 1 24-January 2019**

- Arrive Singapore Changi Airport
- Meet assistance at the airport and transfer to the hotel.
- Panoramic Singapore City Tour
- Lunch at hotel
- Check-into hotel
- Post Lunch Half day conference at the hotel till late evening. Served with 01 Tea & Coffee Break and Refreshments, Provided with Conference Hall (sitting with Theatre Style), Provided with all conference related Facilities (such as 01 LCD Projector, Stage, Podium with Mics, Pencil & Notepad and Glass of Water)
- Gala Dinner at Indian restaurant/hotel including Cocktails snacks, Cocktails & Beverages (Black label, Vodka, Beer) & Dinner.
- Overnight at hotel

#### **Day 2 25-Jan AM : Sentosa**

- Breakfast at hotel.
- Half Day Singapore Tour & Sentosa Tour
- Lunch at an Indian Restaurant
- Tour of Sentosa Island followed by Dinner.
- PM : Night Safari
- Overnight at hotel

#### **Day 3 : 26-January 2019**

- Breakfast at hotel.
- Proceed for Full day tour of Universal Studio with with SGD 20 meal voucher
- PM : WOT show
- Dinner at Singapore or Indian Restaurant.
- River Safari
- Overnight at hotel

#### **Day 4 : 27 January, 2019**

- Breakfast at hotel. Check-out of hotel



- Lunch at an Indian Restaurant in Mustafa/ Little India area
- Local shopping tour drop at local market
- Later drop at Singapore Changi Airport as per the respective flight timings

**Above Tour price includes :**

- 3 Nights accommodation at Hotel Le Meridien Sentosa or similar with daily breakfast
- Sightseeing tours as mentioned in the itinerary and including of Marina Bay Sands Skypark and Singapore Flyer Sentosa etc.
- Half day conference on 24<sup>th</sup> Jan. (2-8pm) with 1 tea/coffee break with all conference related items and Usage of One (01) LCD Projector and One (01) built-in or portable projection Screen
- Meals at hotel/ Indian restaurants as mentioned in the itinerary. Based on the availability of restaurants at the time of booking.
- Gala dinner at hotel / Indian Restaurant on 24<sup>th</sup> Jan.'19 to include 2 veg+2 non-veg starters, 2 hrs free flow of soft drinks+ main dinner buffet.
- All tours & transfers in pvt AC vehicle accompanied by a local English speaking guide

***The itinerary will remain subject to change***

**Including in package**

- 4 Lunches (on 24<sup>th</sup> to 27<sup>th</sup>), 3 Dinners (on 24<sup>th</sup> to 26<sup>th</sup>)
- Local travel arrangements (AC buses – medium size – 30-40 capacity) and mini-vans
- Quote for additional stay for those who wish to extend stay / reach earlier
- Meeting website, publicity mails, registration website (for registration, room reservation etc), all related conference emailing and secretarial assistance, conference management services, online room reservation, ticketing, visa, sightseeing arrangements, dining arrangements, airport – hotel transfers, travel insurance, medical facilities if required
- Economy Class airfare
- VISA Charges
- Overseas Medical Insurance
- Mineral water in coaches during transfers & sightseeing
- Transfers & sightseeing as per the itinerary with English speaking guide
- Itinerary Booklet & Luggage Tags

**Note :**

Above tour price does not include any services of personal nature, laundry, portorage at hotels & airport, telephone expenses and any services not mentioned in the itinerary.