



HALL ALLOCATION CHART

1	Exhibition	Front Lawn	
2	Registration	Swimming Lawn	
3	Hall A	Convention Hall 1	
4	Hall B	Convention Hall 2	
5	Hall C	Convention Hall 3	
6	Hall D	Banquet Hall	
7	Hall E	Friendship Lawn	
8	Hall F	Suite 292	
9	Hall G	Suite 293	
10	Hall H	Suite 294	
11	Hall I	Kautilya, Samrat Hotel	
12	Hall J	Chanakya, Samrat Hotel	
13	Wet Labs	Convention Foyer Area	
14	Preview Room	Pre-function area of Convention Hall	
15	Faculty Lounge	Foyer	
16	DOS Election	Opposite Sagar Ratna	
17	Registration	Hard Court Area	
18	Spouse Program	Lilly Pool Lawn	
19	E - Poster	Pre function area	



EXHIBITION

at

FRONT LAWN





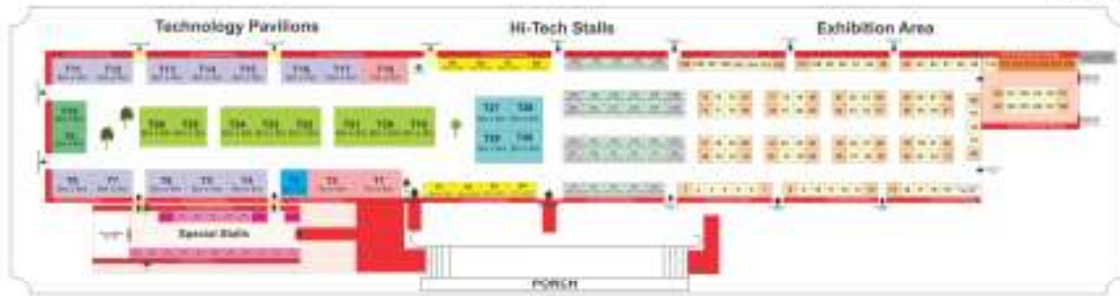
Proposed Exhibition Layout Plan

DOS Annual Conference 2019

12th-13th & 14th April

Exhibition Layout Design of Front Lawn Area at Ashoka Hotel

Updated as on
02nd February 2019



Technology Pavilions Legends

S. No.	Category	Color	Size	Quantity
1	T1, T2 & T3	Red	7m x 4m (28 Sq Mtr)	23 Nos
2	T4	Blue	4m x 4m (16 Sq Mtr)	22 Nos
3	T5, T6 & T7	Green	5m x 4m (20 Sq Mtr)	12 Nos
4	T8 - T10	Yellow	5m x 4m (20 Sq Mtr)	22 Nos
5	T11 - T16	Light Green	5m x 5m (25 Sq Mtr)	22 Nos
6	T17 - T19	Light Blue	5m x 5m (25 Sq Mtr)	22 Nos

Exhibition Area Legends

S. No.	Category	Color	Size	Quantity
1	U1, U2, U3, U4, U5, U6, U7, U8, U9, U10, U11, U12, U13, U14, U15, U16, U17, U18, U19, U20, U21, U22, U23, U24, U25, U26, U27, U28, U29, U30, U31, U32, U33, U34, U35, U36, U37, U38, U39, U40, U41, U42, U43, U44, U45, U46, U47, U48, U49, U50, U51, U52, U53, U54, U55, U56, U57, U58, U59, U60, U61, U62, U63, U64, U65, U66, U67, U68, U69, U70, U71, U72, U73, U74, U75, U76, U77, U78, U79, U80, U81, U82, U83, U84, U85, U86, U87, U88, U89, U90, U91, U92, U93, U94, U95, U96, U97, U98, U99, U100	Orange	3m x 3m (9 Sq Mtr)	20 Nos
2	V1, V2, V3, V4, V5, V6, V7, V8, V9, V10, V11, V12, V13, V14, V15, V16, V17, V18, V19, V20, V21, V22, V23, V24, V25, V26, V27, V28, V29, V30, V31, V32, V33, V34, V35, V36, V37, V38, V39, V40, V41, V42, V43, V44, V45, V46, V47, V48, V49, V50, V51, V52, V53, V54, V55, V56, V57, V58, V59, V60, V61, V62, V63, V64, V65, V66, V67, V68, V69, V70, V71, V72, V73, V74, V75, V76, V77, V78, V79, V80, V81, V82, V83, V84, V85, V86, V87, V88, V89, V90, V91, V92, V93, V94, V95, V96, V97, V98, V99, V100	Light Green	2m x 2m (4 Sq Mtr)	10 Nos
3	W1, W2, W3, W4, W5, W6, W7, W8, W9, W10, W11, W12, W13, W14, W15, W16, W17, W18, W19, W20, W21, W22, W23, W24, W25, W26, W27, W28, W29, W30, W31, W32, W33, W34, W35, W36, W37, W38, W39, W40, W41, W42, W43, W44, W45, W46, W47, W48, W49, W50, W51, W52, W53, W54, W55, W56, W57, W58, W59, W60, W61, W62, W63, W64, W65, W66, W67, W68, W69, W70, W71, W72, W73, W74, W75, W76, W77, W78, W79, W80, W81, W82, W83, W84, W85, W86, W87, W88, W89, W90, W91, W92, W93, W94, W95, W96, W97, W98, W99, W100	Light Orange	3m x 2m (6 Sq Mtr)	20 Nos

Hi-Tech Stalls Legends

S. No.	Category	Color	Size	Quantity
1	H1 - H9	Yellow	4m x 2m (8 Sq Mtr)	22 Nos
2	H10, H11, H12, H13, H14, H15, H16, H17, H18, H19, H20, H21, H22, H23, H24, H25, H26, H27, H28, H29, H30, H31, H32, H33, H34, H35, H36, H37, H38, H39, H40, H41, H42, H43, H44, H45, H46, H47, H48, H49, H50, H51, H52, H53, H54, H55, H56, H57, H58, H59, H60, H61, H62, H63, H64, H65, H66, H67, H68, H69, H70, H71, H72, H73, H74, H75, H76, H77, H78, H79, H80, H81, H82, H83, H84, H85, H86, H87, H88, H89, H90, H91, H92, H93, H94, H95, H96, H97, H98, H99, H100	Light Green	3m x 2m (6 Sq Mtr)	12 Nos
3	H101, H102, H103, H104, H105, H106, H107, H108, H109, H110, H111, H112, H113, H114, H115, H116, H117, H118, H119, H120, H121, H122, H123, H124, H125, H126, H127, H128, H129, H130, H131, H132, H133, H134, H135, H136, H137, H138, H139, H140, H141, H142, H143, H144, H145, H146, H147, H148, H149, H150, H151, H152, H153, H154, H155, H156, H157, H158, H159, H160, H161, H162, H163, H164, H165, H166, H167, H168, H169, H170, H171, H172, H173, H174, H175, H176, H177, H178, H179, H180, H181, H182, H183, H184, H185, H186, H187, H188, H189, H190, H191, H192, H193, H194, H195, H196, H197, H198, H199, H200	Light Blue	3m x 2m (6 Sq Mtr)	22 Nos

Legends (Special Stalls)

S. No.	Category	Color	Size	Quantity
1	S1, S2, S3, S4, S5, S6, S7, S8, S9, S10, S11, S12, S13, S14, S15, S16, S17, S18, S19, S20, S21, S22, S23, S24, S25, S26, S27, S28, S29, S30, S31, S32, S33, S34, S35, S36, S37, S38, S39, S40, S41, S42, S43, S44, S45, S46, S47, S48, S49, S50, S51, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S64, S65, S66, S67, S68, S69, S70, S71, S72, S73, S74, S75, S76, S77, S78, S79, S80, S81, S82, S83, S84, S85, S86, S87, S88, S89, S90, S91, S92, S93, S94, S95, S96, S97, S98, S99, S100	Red	2m x 2m (4 Sq Mtr)	10 Nos
2	S101, S102, S103, S104, S105, S106, S107, S108, S109, S110, S111, S112, S113, S114, S115, S116, S117, S118, S119, S120, S121, S122, S123, S124, S125, S126, S127, S128, S129, S130, S131, S132, S133, S134, S135, S136, S137, S138, S139, S140, S141, S142, S143, S144, S145, S146, S147, S148, S149, S150, S151, S152, S153, S154, S155, S156, S157, S158, S159, S160, S161, S162, S163, S164, S165, S166, S167, S168, S169, S170, S171, S172, S173, S174, S175, S176, S177, S178, S179, S180, S181, S182, S183, S184, S185, S186, S187, S188, S189, S190, S191, S192, S193, S194, S195, S196, S197, S198, S199, S200	Light Green	3m x 3m (9 Sq Mtr)	2 Nos



DOSCON - 2019

12th -14th April, 2019, The Ashok Hotel, New Delhi

WOODEN WORK / CUSTOM BUILD STALLS & PAVILIONS

GUIDELINES FOR WOODEN WORK

Dear Exhibitor,

Thank you for booking your stall at the exhibition during DOSCON - 2019 which is going to be held from 12th -14th April, 2019 at The Ashok Hotel, New Delhi.

Perspective View of the Designer Stall



B. DESIGNER / INTERIOR PAVILION HOLDERS

A1. INTERIOR / WOODEN WORK PAVILIONS

- We will provide the bearer, space on 10th April, 2019 at 2 pm for interior designer stalls for the fabrication of pavilions and exhibitors are requested to please complete display of exhibits by 11th April, 2019 by 2 pm in order to facilitate the cleaning of the Exhibition Hall and completion of checking of electrical and AC connections due to Security Reasons.

Electrical load of 1kw will be provided for fabrication and would be charged @ Rs. 5000/kw during 10th - 11th April, 2019. Please bring your own MCB Switch (1 KW).

- No wood work, cutting and painting or welding will be permitted inside the exhibition area due to security reason / fire safety norms.
- Exhibitors/ Fabricators are requested to keep the ASILE clear at all time.
- As per the decision of the Organizing Committee, in case you are planning to design and fabricate your booth / Pavilion, Please ensure that the height is not more than 3m (10 ft.) in the Front and on the space near the Back wall of the Hanger touching the back wall of the stall, it should be not more than (8' ft.) in height due to Air-conditioning duct.
- Please submit your layout drawing to the Organizing Committee for approval by the Organizing Committee / Event Manager **IEMS New Delhi by 3rd April, 2019**



- Please note that the space allocated should be handed over to the Event Manager at the time of dismantling / vacating the area after the event is over in exactly the same condition as it was when possession was taken, failing which, the outgoing Gate Pass will not be issued to defaulting Exhibitors.
- All Exhibitor(s) / Fabricator are requested to remove all the garbage from their stall. Removal of garbage is the responsibility of the respective exhibitor/ fabricator. No garbage is to be left at the exhibition area; any garbage found at the respective exhibition stall would attract penalty charges.
- **A Security deposit of Rs.15000.00** will be charged for interior stall holder, fabricating agency this amount is refundable. The amount is to be deposited by the fabricator or pavilion holder before the possession of the respective area for fabrication. All stall holders will be required to remove the garbage from their stalls / pavilions and obtain NOC from the exhibition in-charge.
- Security of Exhibition material and fabricating equipment at the time of exhibition setup is the responsibility of the fabricator/ exhibitor. The DOS 2019 organising committee/ event manager will not be responsible of any losses during the time of setup or dismantling or show time.
- Identity of the working staff of the fabricator/ exhibitors is their own responsibility. The DOS 2019 organising committee/ event manager has the authority to remove any unauthorized personnel from the exhibition hall.
- Chewing of Tobacco or Smoking is strictly prohibited during setup/ dismantling and on the exhibition days. Defaulters will be charged penalty.

B. EXHIBITION SCHEDULE

Exhibition Days	Opening Time	Closing Time
12 th April 2019	8.30 AM	6.30 PM
13 th April 2019	8.30 AM	6.30 PM
14 th April 2019	8.30 AM	4.00 PM

- **Exhibitors are requested to remove their exhibition material by 6.00 pm on April 14th, 2019.**

C. POWER LOAD

Please Note: In the package for each pavilion, DOS will be providing 1 Kva of Electrical Load on complimentary basis. If the exhibitor need extra power supply, then the same has to be specified as additional requirement in written form to the below mentioned address.

The cost for the same would be Rs. 6000/kva (for 3 days) for the extra load + GST

E. ADDITIONAL SERVICES

In case of requirement of any additional services, please complete the enclosed form and send it along with the payment by Demand Draft / Cheque (at par) in favour of IEMS Pvt. Ltd.

INTER EVENT MANAGEMENT SERVICES PVT. LTD.
23, Bhawani Kunj, Sector D-2, Vasant Kunj, New Delhi - 110 070
Email: dosconnew2019@gmail.com

Contact Person:

Manish Grover – 9560695206, Deepanshu - 9871151122

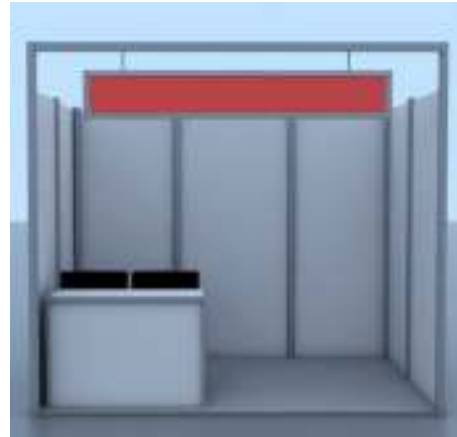


DOSCON - 2019

12th - 14th April, 2019, The Ashok Hotel, New Delhi

SHELL SCHEME / OCTONORM STALLS

Perspective View of the Stall



Stall Height: 8 feet

Dear Exhibitor,

Thank you for booking your company exhibition booth at the DOSCON 2019 exhibition, which is going to be held from 12th -14th April, 2019 at The Ashok Hotel, New Delhi.

The following materials and services will be provided for your exhibition stall.

A. LIST OF MATERIALS AND SERVICES BEING PROVIDED FOR EACH STALL IRRESPECTIVE OF THE SIZE OF STALL

Size of the Stalls: 3m x 2m, 2m x 2m or Multiple Stalls

Height of Shell Scheme Stall: 8 feet

1. Side walls made by Octanorm Exhibition Panels. The dimensions of each panel are 2.5m x 1m. On these Octanorm panels, digital poster / Flex can be displayed using double sided tape only. Please note nailing, glue, bond or drilling is strictly prohibited. Any damage to the octanorm panels while pasting or removing the display material will be charged to the Exhibitor.
2. One table made of Octanorm system with white laminated top.
3. Two Chairs
4. Three Spotlights per stall of 6 Sq.mtrs. or two spotlights for 4sqmtr stall.
5. One power point of 5 amps, 220 volts AC/50Hz.
6. Carpet will be provided for the Stall / Passage.
7. Fascia plate with name of the company in uniform capital letters.
8. Dustbin

D. SHELL SCHEME / OCTANORM STALLS (SCHEDULE)

We will provide the stalls for displaying the material and installation of posters inside the shell scheme stalls on **11th April, 2019** from **2.00 pm** onwards and exhibitors are requested to please complete display of exhibits by **6 pm** on **11th April, 2019**.



E. EXHIBITION SCHEDULE

Exhibition Days	Opening Time	Closing Time
12 th April 2019	8.30 AM	6.30 PM
13 th April 2019	8.30 AM	6.30 PM
14 th April 2019	8.30 AM	4.00 PM

Exhibitors are requested to remove their exhibition material by 6.00 pm on 14th April, 2019.

F. POWER LOAD

If you may require extra power supply, please specify the electrical load and send the details in advance to address, mentioned below. The cost for the same would be Rs. 5000/kva.

Incase, the Exhibitors need to get the Posters Printed then the Size of the Poster should be as per the specification given below. The size is 90cm (width) x 200cm (height)

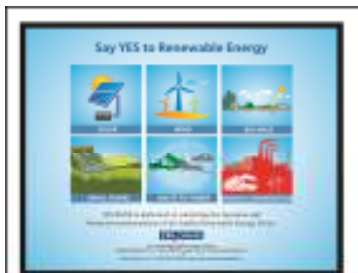


Incase, the Exhibitors need to get the Flex Wall Printed, and then the Size of the wall for a stall of will be as per the specification given below.

3m x 2m

Backwall - 3m (9.6") (width) x 7.9" (height)

Sidewall – 2m (6.3") (width) x 7.9" (height)



Octonorm Panel Wall Size: 3m x 2m.



Octonorm Panel Wall Size: 2m x 2m.



2m x 2m

All walls are same in size 2m (6.3") (width) x 7.9" (height)



E. ADDITIONAL SERVICES

In case of requirement for any additional services, please complete the enclosed form and send it along with the payment by Demand Draft / Cheque (at par) in favour of IEMS Pvt. Ltd.

INTER EVENT MANAGEMENT SERVICES PVT. LTD.

23, Bhawani Kunj, Sector D-2, Vasant Kunj, New Delhi - 110 070

Email: dosconnew2019@gmail.com

Contact Person:

Manish Grover – 9560695206, Deepanshu - 9871151122



ADDITIONAL BOOKING FORM

Subject: DOSCON - 2019
12th -14th April, 2019 at the Ashok Hotel, New Delhi

Please provide the following extra services for our booth no. _____, during the exhibition for our company.

SI. No.	ITEMS	RATE + 18% GST	QUANTITY	AMOUNT
1	Octanorm Table	800/table		
2	Exhibitor Chair	300/chair		
3	Spot Light (LED Bulb)	750/light		
4	Power Point	700/point		
5	Glass Shelves	600/piece		
6	Showcase (3' x 18")	3000/piece		
7	Full Showcase with 3 Shelves (8' x 3' x 18")	7500/piece		
8	Round Table with Glass Top	1500/set		
9	Bar Stool (Hydraulic)	1000/piece		
10	Book Rack	1000/piece		
11	Plasma TV (42") for 3 days	10500/set/day		
12	DVD Player	2250/set/day		
13	Metal Lights (White / Yellow)	2500/light		
14	Additional Electrical Load (single phase) MCB switch provide by the exhibitor/fabricator as per load requirement.	6000/kva		
		TOTAL		

Kindly book the material in advance, spot booking at the venue is subject to availability of the material.

Notes: All the above-mentioned materials are given on hire basis for the duration of the exhibition. We hereby confirm the order along with 100% advance payment, payable by Cash / Company / Bank Draft to "IEMS PVT. LTD., NEW DELHI".

Name: _____ Designation _____

Address: _____

Phone No. _____ Fax _____ Email _____

Signature